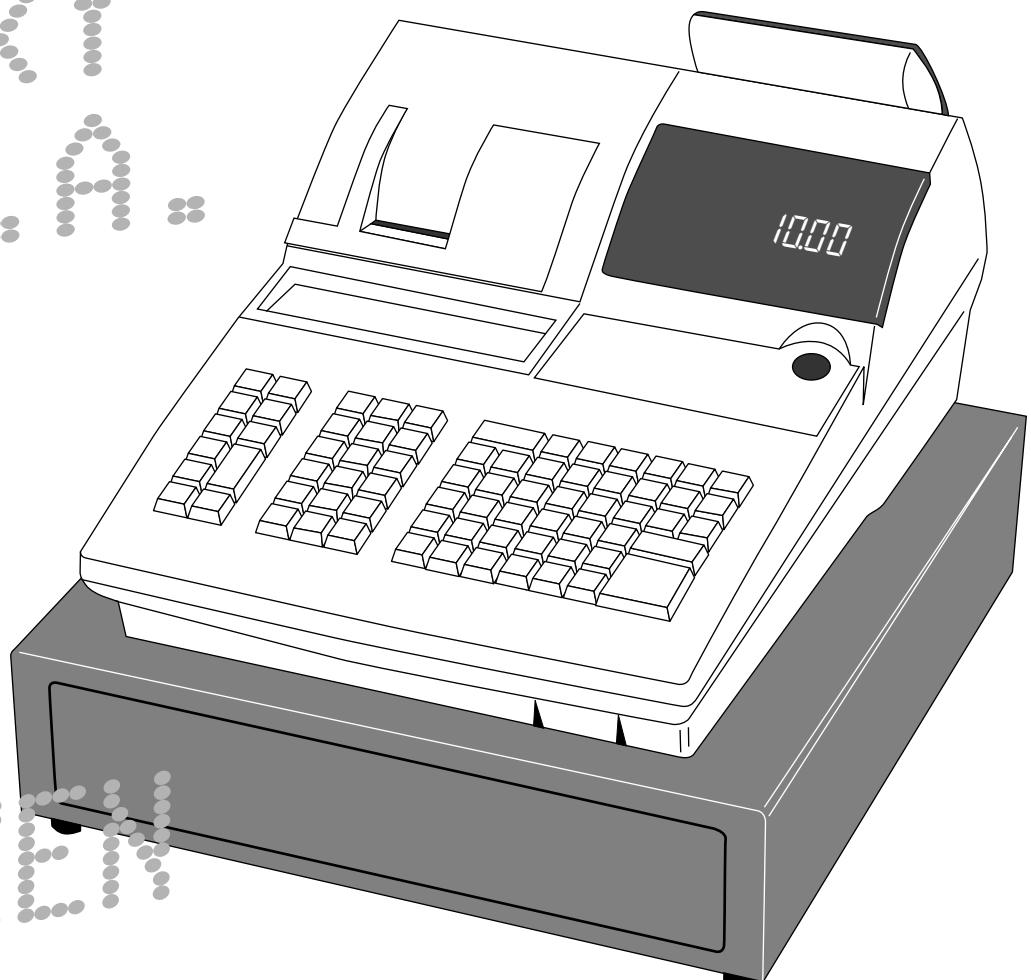


ELECTRONIC CASH REGISTER

# PCR-1000

GROCERY  
DAIRY  
H.B.A.



FROZEN  
FOOD  
DELICATESSEN

**USER'S MANUAL**

CI

Canada

**CASIO**®

# **Introduction & Contents**

---

<b>Introduction &amp; Contents .....</b>	<b>2</b>
<b>Getting Started .....</b>	<b>8</b>
Remove the cash register from its box .....	8
Remove the tape holding parts of the cash register in place .....	8
Plug the cash register into a wall outlet .....	8
Insert the mode key marked "PGM" into the mode switch .....	8
Install receipt/journal paper .....	9
To set the ink ribbon .....	11
Machine initialization .....	12
Set the date .....	13
Set the time .....	13
Tax table programming .....	14
<b>Introducing PCR-1000 .....</b>	<b>20</b>
General guide .....	20
Display .....	22
Keyboard .....	24
<b>Basic Operations and Setups .....</b>	<b>26</b>
How to read the printouts .....	26
How to use your cash register .....	27
Assigning a clerk .....	28
Clerk secret number key .....	28
Displaying the time and date .....	29
To display and clear the time .....	29
To display and clear the date .....	29
Preparing coins for change .....	29
Preparing and using department keys .....	30
Registering department keys .....	30
Programming department keys .....	32
To program a unit price for each department .....	32
To program the tax calculation status for each department .....	32
To program high amount limit for each department .....	32
Registering department keys by programming data .....	34
Preparing and using PLUs .....	35
Programming PLUs .....	35
To program a unit price for each PLU .....	35
To program tax calculation status for each PLU .....	35
Registering PLUs .....	36
Shifting the taxable status of an item .....	37
Calculation merchandise subtotal .....	37
Preparing and using discounts .....	38
Programming discounts .....	38
Registering discounts .....	38
Discount for items and subtotals .....	38
Preparing and using reductions .....	39
Programming for reductions .....	39
Registering reductions .....	39
Reduction for items .....	39

Registering credit and check payments .....	40
Check .....	40
Credit .....	40
Mixed tender (cash, credit and check) .....	41
Validation printing .....	41
Registering returned goods in the REG mode .....	42
Registering returned goods in the RF mode .....	43
Normal refund transaction .....	43
Reduction of amounts paid on refund .....	43
Registering money received on account .....	44
Registering money paid out .....	44
Making corrections in a registration .....	45
To correct an item you input but not yet registered .....	45
To correct an item you input and registered .....	46
To cancel all items in a transaction.....	47
No sale registration .....	47
Printing the daily sales reset report .....	48
<b>Advanced Operations and Setups .....</b>	<b>50</b>
Single item cash sales.....	50
Currency exchange function .....	51
Registering foreign currency .....	51
Full amount tender in foreign currency .....	51
Partial tender in a foreign currency .....	52
Currency exchange programming .....	53
Post-finalization receipt .....	53
Calculator functions .....	54
Programming to clerk .....	55
Programming clerk number .....	55
Programming trainee status .....	55
Programming machine features .....	56
Programming to general control file .....	56
Programming department/PLU .....	61
Batch feature programming to department/PLU .....	61
Individual feature programming to department/PLU .....	62
Programming to transaction keys .....	64
Procedure .....	64
<CASH>, <CHARGE>, <CHECK> .....	64
<CREDIT> .....	65
<RECEIVED ON ACCOUNT>, <PAID OUT> .....	65
</NO SALE> .....	66
<%-> .....	66
<-> .....	67
<CURRENCY EXCHANGE> .....	67
<POST RECEIPT> .....	68
<QUANTITY/FOR> .....	68
Allocating three zero key .....	68
Procedure .....	68

# **Introduction & Contents**

---

Character programming .....	69
Using character keyboard.....	69
Entering characters by code .....	70
Character code list.....	70
Procedures for programming descriptors and messages .....	71
Programming clerk name and messages .....	71
Programming department/transaction key descriptor .....	75
Programming PLU descriptor .....	76
Printing read/reset reports .....	77
To print the individual department, PLU read report .....	77
To print the financial read report .....	78
To print the individual clerk read/reset report .....	78
To print the daily sales read/reset report .....	79
To print the PLU read/reset report .....	80
To print the hourly sales read/reset report .....	80
To print the monthly sales read/reset report .....	81
To print the group read/reset report .....	81
Reading the cash register's program .....	82
To print unit price/rate program (except PLU) .....	82
To print key descriptor, name, message program (except PLU) .....	83
To print the general control program, compulsory and key program .....	84
To print the PLU program .....	85
<b>Troubleshooting .....</b>	<b>86</b>
When an error occurs .....	86
When the register does not operate at all .....	87
Clearing a machine lock up .....	88
In case of power failure .....	88
<b>User Maintenance and Options .....</b>	<b>89</b>
To replace the ink ribbon .....	89
To replace journal paper .....	90
To replace receipt paper .....	91
Options .....	91
<b>Specifications .....</b>	<b>92</b>
<b>Index .....</b>	<b>93</b>

This is a “Table of Contents preview” for quality assurance

The full manual can be purchased from our store:

<https://the-checkout-tech.com/manuals/casio/PCR-1000 users and programming manual.pdf>

And our free Online Keysheet maker:

<https://the-checkout-tech.com/Cash-Register-Keysheet-Creator/>

[HTTPS://THE-CHECKOUT-TECH.COM](https://THE-CHECKOUT-TECH.COM)